Empower 2019
AGENDA

8:45 am   **Welcome**

8:50 am   **Digital Transition**
A client success story on shifting away from paper

9:05 am   **Business Process Management with Workflow**
Enhance business processes with automation & improved progress monitoring

9:15 am   **Data Analytics & Reporting for Senior Managers**
Simple graphical reporting for your business

9:30 am   **Integrating with other Business Systems**
A brief outline of the various types of integration, tools & connectors available

9:45 am   **Share Drive Clean-ups & Bulk Migration**
Learn how to manage your data without I.T. involvement

10:00 am   **Improve Email Management**
How to improve email management compliance without affecting productivity

10:15 am   *Morning Tea Break*

10:45 am   **Managing Images & Videos**
Control images & videos with easy import & meaningful metadata capture

11:00 am   **Managing Bulk Responses**
Use metadata to auto populate templates for fast & efficient document creation

11:15 am   **Information Handling, Classification and Breach Protection**
A review of data security and privacy

11:30 am   **Web Publishing**
Publishing to the Web direct from your EDRMS

11:45 pm   **Social Media Management**
Social Media capture capability to close the compliance gap

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