The Perth Mint

The Upgrade to RM 8.3

The Client

The Perth Mint is Australia's official bullion mint and wholly owned by the Government of Western Australia. Created by an act of Parliament, The Mint is operated by The Gold Corporation and is a unique, global enterprise operating across the precious metals value chain, including precious metals refining, manufacturing, investing and storage. The Perth Mint is also one of the State's premier tourist destinations. It is known to have "The Purest Gold of all"

The Challenge

The Perth Mint decided to upgrade their EDRMS from TRIM 7 to Records Manager 8.3, to suit the current business needs of the organisation. TRIM had a low usage point and in some areas was not trusted to hold the highly sensitive information The Gold Corporation was dealing with. Trim had been managed by multiple people over a decade with mixed success resulting in a system that worked well in some areas but poorly in others.

The Information Proficiency Solution

The solution was to design and implement a phased approach to upgrade the EDRMS from TRIM 7 to Records Manager 8.3

The Primary Objectives

Phase One

- Administration training for the Records Team.
- Locations Review
- Locations update (removal of duplicates, deactivated locations, creation of new positions, creation of new locations)

Phase Two

- Security matrix review
- Security matrix overhaul levels and caveats overhauled, new access controls groups created)
- Testing security with the new location structure
- Creating a location / security policy
- Applying the new security matrix to Records, Classifications, and Record types

Phase Three

- Create Perth Mint Branded Manuals
- End user training for all Perth Mint Staff
- Upgrade
- Support

Information Management and Technology Professionals

Providing a range of services focused within the Information Management and Technology industry. We work hard to understand our client's requirements.

We have experienced and certified professionals throughout Australia, who are continuously maintaining their knowledge on relevant legislation, standards, best practice, current trends and technologies.

We supply and support a range of EDRMS and Scanning software solutions

We develop our own range of productivity and connectivity tools to extend your existing investment in ABBYY, Kofax, Content Manager and Records Manager (TRIM).

We have a quality reputation with all of our work being referenceable. Our clients engage us for our experienced teams, effective delivery, project management and outsource capability.

We strive to build lasting relationships with our clients, ensuring that we support continuous improvement and maturity of processes and systems.

We are ready to assist your organisation; we have end to end capability in all areas of information management, including strategy development, business analysis, organisational change, business transformation, process design, managed services, consulting, solution development, deployment, training and support.

Quality is our Signature!